

**POLICY FOR REOPENING AFTER CLOSURE  
DUE TO COMMUNITY SPREAD OF COVID-19**

**For**

**MEEHAN MEMORIAL LANSING PUBLIC LIBRARY**

**Statement of purpose:**

**To reopen the library in a manner most safe to patrons and staff. According to Governor Reynolds proclamation Section 1: D. Libraries:** A library may reopen provided that it limits the number of patrons present to 50 percent of its maximum legal occupancy capacity and implements reasonable measures under the circumstances of each library to ensure social distancing of employees and patrons, increased hygiene practices, and other public health measures to reduce the risk of transmission of COVID-19 consistent with guidance issued by the Iowa Department of Public Health.

**Regulations:**

**Hours:** The library will operate on reduced hours throughout the initial reopening phase. Starting library hours will be Mondays, Tuesdays and Fridays from 10 am to 1 pm starting Monday, June 1, 2020. These hours will be adjusted as needed. Curbside pickup or indoor pick-up service will be available. People wanting this service are to contact the library.

**Occupancy:** The library will regulate occupancy, including staff, to ensure social distancing. Children under age 12 must be accompanied by a parent. Computer usage will be available to 30 minutes per day for each patron.

**Health guidelines:** A sneeze guard has been placed on the desk between the checkout computer and the patron. Patrons must stay behind the red tape line marking six feet around checkout counter.

Library users and staff must follow social distancing guidelines and keep at least a 6-foot between themselves and others at all times.

Staff must wash hands frequently and hand sanitizer wipes must be located at entrance to library.

**Programming:** No programming or large group meetings will be conducted in the library during the initial reopening phase.


**Future changes to Governor's policies:** The library will continue to follow the governor's restrictions as they increase or decrease until they are no longer in effect.

Adopted by the Board of Trustees

**Reviewed: 05/26/20 by Library Board of Directors:**

  
\_\_\_\_\_  
Edie Penno

  
\_\_\_\_\_  
Katie Hanson

  
\_\_\_\_\_  
Sarah Majewski

\_\_\_\_\_  
Janice Rea

\_\_\_\_\_  
Shari Honn

  
\_\_\_\_\_  
Deb Dietzenbach